

# SAN BENITO

**MAY 5, 2018 4-9 P.M.**

Heavin Memorial Park  
705 N. Bowie Street  
San Benito, Texas 78586



*Cinco de Mayo*  
**FIESTA**

## VENDOR APPLICATION FORM

Deadline to file application is Thursday, May 3, 2018 at 4 p.m. at City Hall, 485 N. Sam Houston

Name \_\_\_\_\_ Date \_\_\_\_\_

Business Name/Organization \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Cell # \_\_\_\_\_ Email \_\_\_\_\_

### FOOD VENDORS

Cost: \$100 for two items, City permit included. No duplication of food products. Selection is on a first come-first-serve. Specialty Drink beverages (aguas frescas & drink mixers) may be sold by vendors.

#1 \_\_\_\_\_

#2 \_\_\_\_\_ \$100.00 \_\_\_\_\_ TOTAL DUE

### ARTS/CRAFTS/CORP. VENDORS

Items for sale should be novelty, cosmetic, decorative, vintage or unique objects...i.e., no "garage sale" items. Cost: \$30 per booth which includes City permit. 10x10-foot booth space selection is on a first come-first-serve basis. Vendors may not sell beverages. Those not complying will be asked to leave, with no refund.

\$30.00 \_\_\_\_\_ TOTAL DUE

Payment by Check / Money Order / Cash.

**Make Checks Payable to: City of San Benito/Cinco de Mayo**

A production of the San Benito Special Events Board,  
sponsored by the City of San Benito.

For more information, call 956-361-380 Ext. 301 or email [mmcclain@cityofsanbenito.com](mailto:mmcclain@cityofsanbenito.com)

# Rules & Regulations for Cinco de Mayo Fiesta

1. All Food Vendor spaces will rent for a flat fee of \$100 per space to sell two products, which includes the health permit which will be issued to all vendors the day of the event for required display at your booth. Selection is on a first come-first-serve. Specialty Drink beverages (aguas frescas & drink mixers) may be sold by vendors. No soft drinks or water may be sold or given away by vendors.
2. Vehicles may temporarily park to unload products, but vendors will be required to remove their vehicle immediately upon unloading.
3. All Vendors are required to follow City of San Benito food handling regulations.
4. No refunds will be issued, even in the event of a cancelled event due to weather or other act of God, or who do not show up, or to those who show up late.
5. Upon leaving the premises Saturday evening, Vendor must remove and properly dispose of all rubbish, trash and discarded materials, including food and grease. Vendor is responsible for bringing appropriate containers for disposal and removal of such disposables. ALL GREASE MUST BE PROPERLY DISCARDED AND REMOVED FROM THE FESTIVAL SITE BY THE VENDOR AND INTO THE FESTIVAL'S DUMPSTER. VIOLATORS WILL BE ISSUED CITATIONS.
6. Food Vendors can set up between the hours of 10 a.m. and 2 p.m. Vendors must remove all supplies and set-up items by 10 p.m.
7. The Special Events Board assumes no responsibility for the security of the Vendor's property and the Vendor agrees to hold harmless the Events Board.
8. Vendors are **encouraged** to have their own power source (such as a generator), canopy, lights, tables, chairs, etc. as limited power is available. Participants using open fire, frying, and baking equipment are required to have a 2.5 to 5lb ABC fire extinguisher. Vendors are subject to inspection by the Health and Fire Departments and you are solely responsible, if you are closed down.
9. Vendors shall have at least one person running the booth at all times. No children are allowed, and no more than 3 adults to a booth.
10. Booths may not be rented or sublet to any other person other than the name on the contract. You may be asked for a sales tax permit.
11. Please retain these Rules for your information. Please bring a copy of your payment receipt with you to Cinco de Mayo.

## ARTS/CRAFTS/CORPORATE VENDOR RULES

1. Canopies, tables, chairs and such are to be provided by the vendor. Cost is \$30 per vendor.
2. Vendor must keep booth area clean and free of debris, and remove all personal items and sale items from the premises once the event is completed.
3. Vendor should cooperate with the Cinco de Mayo Staff should any changes might be implemented during the event.
4. No apparel may worn or sold with profanity or disturbing images.
5. The sale of any type of drugs, including over-the-counter varieties, alcohol, drug paraphernalia or illegal substances or items is prohibited.
6. No verbal profanity on the premises. This includes obscene gestures as well.
7. Vendors must be 18 years old, or accompanied by an adult. No children allowed in booths. No space may be shared or sublet without previous approval. Vendors may be asked for sales tax permit. Vendors agree to decorate their booths in a patriotic theme featuring red, white and blue trims, flags or other objects. Please be respectful to customers and other vendors.

**All decisions rendered by Special Events Board and City officials are final.**

- I have read and understand all Rules for Cinco de Mayo Event Food Vendors.
- I have read, understand and signed the waiver release form presented to me by the San Benito Special Events Board.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_