



CITY OF SAN BENITO FENCE PERMIT APPLICATION

(10 BUSINESS DAYS FOR REVIEW TIME)

Construction Site Address: _____

Property Legal Description Where Construction Will Occur:

Subdivision Name _____ Block _____ Lot _____

Owner's Name _____ Phone No. _____

Address _____

General Contractor _____ Phone No. _____

Address _____

Description of FENCE: _____

Construction Value? _____

Will a sign be installed advertising the business? _____ Yes _____ No

Will an off-premise sign be installed (not advertising business at location)? _____ Yes _____ No

City Personnel

Is construction meeting all setbacks _____ Yes _____ No.

City personnel verifying setbacks: _____

*Any deviation from the construction plans approved by this permit will be declared unlawful unless written authorization is given by the Building Inspection Department.

*The applicant hereby agrees to comply with all city ordinances, codes, and state laws and assumes all responsibility for such compliance, and it is understood that the improvements shall not be occupied until a Certificate of Occupancy has been issued.

*The building permit shall not be held to permit or be an approval of the violation or modification of any provision of the City ordinances, codes, or state law or be a waiver by the City of such violation.

*Property owner required to sign as well as sign contractor for off-premise sign permits.

*The foregoing is a true and correct description of the improvement proposed by the undersigned applicant, and the applicant states that he/she will have full authority over construction of same.

Authorized Agent/Owner _____ DATE _____

Print Name _____

ALL INCOMPLETE PACKAGES WILL DELAY YOUR BUILDING PERMIT BEING ISSUED ON A TIMELY BASIS. NO BUILDING PERMITS WILL BE ISSUED FOR ANY RESIDENTIAL/COMMERCIAL CONSTRUCTION WITHOUT THE FOLLOWING:

RESIDENTIAL PROJECTS:

- 1) Submit Plot Plan/Site plan indicating:
 - address of property
 - legal description of the property
 - building setback lines
- 2) Foundation plan to include wood, steel or engineered post tension w/details.
- 3) Floor Plan with dimensionally load out, with electrical and plumbing information.
- 4) Typical wall section.
- 5) Exterior elevations (all four sides).
- 6) Roof section with joist and rafter layout, or engineered roof truss layout and dimensions.
- 7) **RES Check** Compliance report.
- 8) Windstorm (**WPI-1**) original with seal load of 120 miles an hour (submit inspection reports and compliance certificates signed and sealed from an approved agency certified to do structural design and inspections and approved by the building official based on qualifications and reliability).
- 9) Two (2) full sets of **engineered certified plans signed and sealed.**
- 10) Need **Warranty Deed** also need proof city taxes are current.
- 11) A copy of letter of intent to **TCEQ** needs to accompany this application.

➤ **Builder must register with the City of San Benito as a general contractor (sub-contractors to register in their specialized field).**

COMMERCIAL PROJECTS:

- 1) All requirements listed above / **need 3 references with address and phone numbers.**
- 2) Submit Plot Plan/Site Plan showing:
 - address of property
 - legal description of the property
 - building setback lines
 - parking – 9' X 20' to be of asphalt or concrete
 - landscaping – 10% of gross building site area
 - sidewalks
 - location of fence if separating zoning districts
- 3) Drainage plan.
- 4) Electrical load calculations and panel diagrams.
- 5) Plumbing details.
- 6) Fire Alarm Specifications/Plans.
- 7) Fire Sprinkler System plan (ISO review required prior to submittal).
- 8) Backflow Prevention Device registration report.
- 9) HVAC layout and load calculations.
- 10) Comp Check.
 - 11) Two (2) full sets of **engineered certified plans signed and sealed.**
 - 12) A copy of letter of intent to **TCEQ** needs to accompany this application.
 - 13) A copy of the **ASBESTOS SURVEY** must be submitted along with this application if any demolition or renovations are to occur during this construction.

