



Vital Statistics

CITY OF SAN BENITO
VITAL STATISTICS
485 N SAM HOUSTON
SAN BENITO, TX 78586
(956)361-3800

\*Place copy of photo identifications below\*

APPLICATION FOR COPY OF CERTIFIED DEATH CERTIFICATE

CERTIFIED COPY FEE \$21.00 (Cash or Money Order only)
ADDITIONAL COPIES X \$4.00 EACH
\*FEES ARE NON-REFUNDABLE\*

PLEASE PRINT

1. NAME ON DEATH RECORD
2. DATE OF DEATH
3. PLACE OF DEATH
4. FATHER'S FULL NAME
5. MOTHER'S FULL NAME
6. APPLICANTS FULL NAME
7. PHONE #
8. APPLICANTS ADDRESS
10. PURPOSE FOR OBTAINING RECORD

Applicant's Information (Relationship to person in question 1)

- PARENT- Must provide VALID ID PICTURE (Government Issued, NO COPY) and Must be listed on Certificate
SON/DAUGHTER- Must provide VALID ID PICTURE (Government Issued, NO COPY) and His/Her Birth Certificate
BROTHER/SISTER- Must provide VALID ID PICTURE (Government Issued, NO COPY) and His/Her Birth Certificate
SPOUSE- Must provide VALID ID PICTURE (Government Issued, NO COPY) and Certified Marriage. Must be listed on Certificate
GRANDPARENT- Must provide VALID PICTURE ID (Government Issued, NO COPY) and Birth Parent's Birth Certificate
LEGAL GUARDIAN- Must provide VALID ID PICTURE and Must provide Certified Court Order
ATTORNEY- Must provide certified copy of court issued document that establishes legal interest
FUNERAL HOME/DIRECTOR- Must be listed on Death Certificate

ALL MAIL REQUESTS MUST BE NOTARIZED & INCLUDE COPY OF CURRENT ID.

- INCLUDE MONEY ORDER OR CASHIERS CHECK PAYABLE TO THE CITY OF SAN BENITO. \*DO NOT SEND CASH\*
MONEY ORDERS MUST BE MADE PAYABLE TO: CITY OF SAN BENITO
MAIL TO: VITAL STATISTICS DEPARTMENT 485 N. SAM HOUSTON SAN BENITO, TX 78586

WARNING: THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM CAN BE TWO (2) TO TEN (10) YEARS IN PRISON AND A FINE OF UP TO \$10,000.00 (HEALTH AND SAFETY CODE, CHAPTER 195, SEC.195.003)

SIGNATURE OF APPLICANT

DATE

FOR OFFICE USE ONLY