

**BENJAMIN GOMEZ**  
Mayor

**CAROL LYNN SANCHEZ**  
Mayor Pro Tem

**ANTONIO GONZÁLES**  
Commissioner, Place 1

**RENE VILLAFRANCO**  
Commissioner, Place 2

**VACANT**  
Commissioner, Place 3



**MANUEL DE LA ROSA**  
City Manager

**FRED F. BELL**  
Assistant City Manager

**RUTH A. MCGINNIS**  
City Secretary

**MINUTES  
OF THE CITY OF SAN BENITO  
SPECIAL HOTEL OCCUPANCY  
TAX ADVISORY BOARD MEETING**

**On Friday, January 24, 2020 the San Benito Hotel Occupancy Tax Advisory Board met for a Special meeting at the San Benito Municipal Building, 401 North Sam Houston Boulevard, San Benito, Texas. A quorum was present including the following:**

Present were Chairman Manuel De La Rosa, Vice Chair Sam Patel, Member Henry Bhakta, Liaison Martha McClain and Liaison Martin Saenz. Absent was Anna De La Cruz and one Vacant Secretary Chair to be filled by a Commissioner.

1. **Welcome:** City Manager Manuel De La Rosa called the meeting to order at 10:02 a.m.
2. **Roll Call** Present were Chairman Manuel De La Rosa, Vice Chair Sam Patel, member Henry Bhakta, Liaison Martha McClain and Liaison Martin Saenz. Absent was Ana De La Cruz.
3. **Public Comments:** No public comments.
4. **A. Consideration and possible action to approve the minutes of the December 19, 2019 Regular Meeting of the Hotel Occupancy Tax advisory board.** Vice Chair Patel made the motion to approve the December 19, 2019 minutes. The motion was seconded by board member Henry Bhakta. Motion passes on unanimous vote.  
**B. Consideration and possible action to approve the minutes of the January 10, 2020 Regular Meeting of the Hotel Occupancy Tax advisory board.** Vice Chair Patel made the motion to approve the January 10, 2020 minutes. The motion was seconded by board member Henry Bhakta. Motion passes on unanimous vote.
5. **Consideration and possible action to approve the Funding Application Form and Post Event Report for HOT Awards.** Vice Chair Patel motioned and was seconded by member Bhakta. Motion passes unanimous.
6. **Consideration and possible action to establish calendar dates for accepting applications for HOT funding awards:** Vice Chair Patel motioned and was seconded by member Bhakta. Motion passes unanimous. Vice Chair Patel amended and was seconded by member Bhakta. Motion passes.
7. **Adjournment:** City Manager Manuel De La Rosa requested a motion to adjourn. Member Patel moved to approve. Member Bhakta seconded the motion. Motion carried to Adjourn at 10:25 a.m.

Submitted by: Martin Saenz on February 14, 2020

Approved by: City Manager Manuel De La Rosa